

Note Cards for Library Research

Guidelines:

You must have a minimum of six sources from which you draw your information. The six must consist of the following:

- At least one primary source
- At least two print sources (can be online – journals, newspapers, etc.)
- At least one book

None may be from an encyclopedia (print, on-line, or CD Rom). Access these only for preliminary research. Each source must be a recognized, documented, scholarly source. Not, for example, a anti-government web page created by a conspiracy theorist living on a compound in Waco, Texas. (No offense to Texas, of course.)

- All notes must be taken on note cards – uniform size and color. You will be required to complete two types of cards: 1) **source cards**, providing information for all sources used and 2) **note cards** providing specific evidence.
 - For **source cards**, copy down all of the information necessary to complete your works cited page. See works cited handout and PowerPoint on my webpage. You also need to assign a letter to the source card.
 - On each **note card**, include the following information:
 - Your name, class period, and teacher in upper left corner
 - Source Card Letter the information corresponds to
 - Info in the center of the card. (quote, fact, supporting point)

Sample source card:
(for a book)

Your name	Letter
Period	
Teacher	

Author (last name, first name). Title.
State published: Publisher, date published.

Sample note card:

Your name
Period
Teacher

Letter and Number

Quote, fact, or supporting point.

2 source cards/10 note cards due:_____

3 source cards/20 note cards due:_____

5 source cards/40 note cards due:_____